

## 2017 LEADERSHIP GRANT APPLICATION

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**Please Note:** This grant application requests a cover sheet, application narrative, and supporting documents.

### Instructions

- ✓ Please visit [our website](#) to review [funding guidelines, resources](#) that informed development of our Just for Kids Theory of Change and [Frequently Asked Questions](#). In particular, please read "[The Dawn of System Leadership](#)" by Peter Senge, Hal Hamilton, and John Kania.
  - ✓ Please answer all questions. Please do not include any materials other than those specifically requested.
  - ✓ Please submit all application materials electronically to [apply@deaconess.org](mailto:apply@deaconess.org) by 11:59pm CT on **July 14, 2017**.
  - ✓ Please include the name of the grant opportunity for which you are applying and your organization's name in the subject line of your email submission. *For example: "SUBJECT: Leadership Grant – Center for Health Equity"*
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### LEADERSHIP GRANT APPLICATION FORMAT AND REQUIREMENTS

- I. Please complete the **(Modified) Missouri Common Grant Application Short Form** cover sheet attached to this document.

- II. **Application Narrative**

Leadership Grants are available to Deaconess Impact Partners (DIP). In addition to the modified common grant short form, applicants should submit a narrative of **no more than two (2), double-spaced pages** identifying current organizational capacity needs and priorities, and address how continued investment in their organizational capacity will support their leadership within networks and systems to advance child well-being. Please also describe how your chief executive plans to engage the field to shift systems and align actions for the well-being of children using the outline below.

In the narrative, please address each item below:

 **Excellence**

- How has your organization sustained a capacity-building culture (i.e. strategic planning, board development, succession planning, financial modeling, equity and inclusion practices, etc.) since your engagement as an Impact Partner?
- What are your current capacity-building needs and/or priorities?
- What systems change efforts are your organization's leaders (especially the chief executive) involved in or seeking to engage in the next twelve months?

 **Diversity, Equity and Inclusion**

- Please provide the racial/ethnic and gender demographics of your organization's staff and board.
- How do your organization's efforts serve and/or impact different racial/ethnic groups?
- How are the racial/ethnic groups most affected by your efforts represented in your organization's work?

 **Implementation and Learning**

- How will the proposed capacity building effort be implemented? Include a brief timeline outlining anticipated activities.
- Deaconess Impact Partners who receive Leadership Grants will be expected to participate in the annual executive directors' retreat, a capacity assessment (with results available to you for planning), and Deaconess' program evaluation.

### III. Financial and Supporting Documents

Please include the following supporting documents with your application as outlined below:

- ✓ A one-page project budget and narrative that outlines how requested funds (**up to \$10,000**) will be utilized.
- ✓ Organization's current fiscal year budget (Please denote start and end dates for your fiscal year)
- ✓ Most recent audited financial statement
- ✓ Copy of most recent strategic plan
- ✓ IRS Determination Letter
- ✓ List of current members of board of directors, including professional affiliations
- ✓ Brief description of current senior staff and their qualifications

**For more information, please contact:**

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## 2017 LEADERSHIP GRANT APPLICATION COVER PAGE

<b>Application Date:</b>		<b>Organizational Website:</b>		<b>EIN #:</b>			
<b>Applicant's Legal Name</b> <i>(as shown on IRS Letter of Determination):</i>		<b>Doing Business As</b> <i>(if different from legal name):</i>					
<b>Address:</b>							
<b>City:</b>		<b>State:</b>	<b>Zip Code:</b>				
<b>Telephone #:</b>		<b>Fax #:</b>					
<b>Executive Director (or Chief Executive):</b> <i>(Please include prefix and title)</i>		<b>Phone #:</b>					
		<b>Email Address:</b>					
<b>Main Contact(s) for this proposal:</b> <i>(Please include prefix and title)</i>		<b>Phone #:</b>					
		<b>Email Address:</b>					
<b>Board Chair:</b>		<b>Phone #:</b>					
		<b>Email Address:</b>					
<b>Impact Partnership Award Round:</b>		<input type="checkbox"/> I 2005 - 2009	<input type="checkbox"/> II 2008-2012	<input type="checkbox"/> III 2012 - 2016			
<b>Date of Last CCAT:</b> <i>(month/year)</i>		<b>Date of Last Strategic Plan:</b> <i>(month/year)</i>					
<b>Project Time Period:</b>	/ / through / /	<b>Amount Requested:</b> <i>(up to \$10,000)</i>	\$	<b>Total Project Budget for this period:</b>	\$	<b>Current Annual Organizational Budget:</b>	\$
<b>Proposal Summary - In 100 words or less, provide a summary of your funding request defining your capacity-building project.</b>							
<b>Geographic Area(s) and Population(s) Impacted:</b>		<i>(Describe the specific geographic areas and populations (e.g. regions, counties, municipalities, cities, communities, localities or neighborhoods AND ages, race/ethnicity, income level, population size, etc.) that will be impacted by, and benefit from, this funding request)</i>					
<b>Organization's Mission/Vision Statement:</b>							
<b>Applicant's Tax Exempt Status/IRS Designation: (e.g. 501(c)(3), 501(c)(4), etc.)</b>			<i>(Attach a copy of the IRS Letter of Determination - NOTE - this is not the state sales and use tax exemption certificate. If there has been a name change, provide copies of the amended state certificate of incorporation and amended IRS Letter of Determination)</i>				
<b>Agreement</b> <i>I certify to the best of my knowledge, that all information included in this proposal is correct. The tax exempt status of this organization, or its fiscal agent, is still in effect. If a grant is awarded to this organization, then the proceeds of that grant will not be distributed or used to benefit any organization or individual supporting or engaged in unlawful activities. In compliance with the USA Patriot Act and other counterterrorism laws, I certify that all funds received from this funder will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes, and executive orders.</i>							

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Signature, Executive Director (or authorizing official on behalf of the organization)

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Date